

## Direct debit request service agreement

I authorise and request Australian Lawyers for Human Rights Incorporated (ABN 76 329 114 323) to arrange for funds to be debited from my account at the Financial Institution identified (on the direct debit request) and as prescribed through the Bulk Electronic Clearing System (BECS). This authorisation is to remain in force in accordance with the terms described in the direct debit request service agreement below:

1. Direct Debiting through BECS is not available on all accounts. If in doubt, please check with your Financial Institution.
2. You are advised to check your account details by contacting your Financial Institution.
3. Annual membership fees will be debited from your account annually on the anniversary of your first payment. Monthly membership fees will be debited from your account monthly on the anniversary of your first payment. If the due date falls on a non business banking day, the payment will be processed on a banking day before or after the
4. It is your responsibility to ensure sufficient clear funds are in the nominated account when payments are drawn. If the transaction is returned unpaid, we will re-attempt the debit and we may contact you seeking instructions.
5. Should you wish to cancel, defer or make alterations to the direct debit arrangement or stop an individual payment, please log into the ALHR website and change your details under [Subscriptions - Membership Account](#)
6. We will give you 14 days notice if we vary the debit arrangements such as defer the drawing, alter the schedule, increase or decrease the regular drawing, stop an individual payment, dispute any debit, suspend or cancel the direct debit arrangement.
7. Should you have any queries or dispute any debit item, please contact ALHR at [treasurer@alhr.org.au](mailto:treasurer@alhr.org.au) in the first instance. If our investigations show that your Account has been incorrectly debited, we will arrange for the Financial Institution to adjust your Account accordingly. We will also notify you of the amount by which your Account has been adjusted. If, following our investigations, we believe on reasonable grounds that your Account has been correctly debited, we will respond to your query by providing you with reasons and copies of any evidence for this finding. If we cannot resolve the matter, you can still refer it to your Financial Institution, which will obtain details from you of the disputed payment and may lodge a claim on your behalf.
8. Your records and account details will be kept private and confidential to be disclosed only if requested by yourself or Financial Institution if a claim is made for an alleged incorrect or wrongful debit.
9. If any provision of this DDR Service Agreement is found to be illegal, void or unenforceable for unfairness or any other reason, the remaining provisions will continue to apply to the extent possible as if the void or unenforceable provision had never existed.